

**FREMONT SCHOOL DISTRICT  
School Board Meeting  
April 8, 2008  
6:30 P.M.**

**School Administrative Unit #83  
Blackrocks Village  
5 Hall Road, Unit 1  
Fremont, NH 03044**

**I. CALL TO ORDER**

School Board Chair Jeffrey Rowell called the April 8, 2008 meeting of the Fremont School Board to order at 6:30 pm at the School Administrative Unit #83, Blackrocks Village, 5 Hall Road, Unit 1, Fremont, NH 03044.

**II. ROLL CALL**

Present were Jeff Rowell, Peg Pinkham, Marian Guidoboni, Deb Genthner, Christine Kenneway, Superintendent Normand Tanguay, Financial Administrator Annmarie Scribner, Middle School Principal Kelli Killen, and Elementary School Principal Dawn Lewis.

**III. NONPUBLIC SESSION: RSA 91-a: 3 II (c)**

*Peg Pinkham made a motion to enter non-public session per RSA 91 – a: 3 II (c) at 6:35 pm. Deb Genthner seconded the motion. Motion passed unanimously; 5-0. Roll call was taken.*

**IV. RETURN TO GENERAL SESSION**

*Marian Guidoboni made a motion to return to general session at 7:40 pm. Peg Pinkham seconded the motion. Motion passed unanimously; 5-0. Roll call was taken.*

**V. APPROVAL OF MINUTES**

*Peg Pinkham motioned to approve the minutes of the public session of March 25, 2008 as amended. Christine Kenneway seconded the motion. Motion passed unanimously; 5-0.*

**VI. PRESENTATION: TIMBERLAND PROJECT**

Mrs. Lynn Linville, an Ellis School parent, proposed to the Timberland Company that the school receive services for their Earth Day program. The program would feature: walking trails, gardens, outdoor classrooms, a green house (18' x 32') and a composting bin.

Ms. Lewis said that on April 22, 2008, roughly 50 volunteers from Timberland would be at Ellis.

Each grade level would do a service project around environmental issues. Ms. Lewis said that it appeared that the students were energized about this topic.

Ms. Pinkham asked if the Garden Club was aware of the work. It was reported that the Garden Club did not donate money but through contact with Science Teacher Mr. Herrmann, offered to maintain grounds in the summer.

Ms. Guidoboni asked if any of the projects would affect the grading of the lawn. It was reported that the lawn would not be affected.

Ms. Guidoboni felt that the project was exciting.

*Deb Genthner motioned to accept the Timberland Company Earth Day volunteer day program. Peg Pinkham seconded the motion. Motion passed unanimously; 5-0.*

## **VII. BOARD, SUPERINTENDENT COMMUNICATIONS**

Mr. Tanguay gave some information on Senate Bill Numbers 374 and 1330 and House Bill Number 1436.

The School Board asked the administration to send a letter opposing the bills.

## **VIII. INFORMATION ITEMS**

### **A. PRINCIPALS' REPORTS**

Monthly reports from the principals and Maintenance Supervisor Scott Brown were provided with the agenda.

Ms. Lewis presented a plaque from PSNH for Ellis School's participation in the efficiency program.

Ms. Killen presented a check from Hannaford for \$1,000 from people putting their receipts in a container at the Raymond Hannaford grocery store. The check will go to the PTA.

### **B. FINANCIAL STATEMENT: HANDOUT**

Ms. Scribner reviewed the Financial Statement as of March 31, 2008. She also reported the impact fees collected up to date (\$20,585.63.)

Ms. Scribner said that the Special Education fund balance was about \$21,000.

### **C. DISCUSSION ON PROJECT MANAGEMENT PLAN**

Ms. Kenneway reviewed a sample Project Management Plan. She felt that when a project would be initiated, that there should be a management plan for it.

Jeff asked if there was a policy in place now and Mr. Tanguay said that there was no policy now. The Board agreed to come up with a draft policy. Ms. Kenneway said that the sample she provided could act as a “springboard” or “skeleton” for a more refined version that would apply to the Fremont School District.

The School Board and Administration would need to develop a policy for the Administration to follow regarding the Project Management Plan. Mr. Tanguay said that he and Ms. Kenneway would work on it and bring it to the Board.

#### D. SUB-COMMITTEE REPORTS

##### 1. BUDGET COMMITTEE: CHRIS KENNEWAY

Ms. Kenneway said that the first meeting she had with the Budget Committee was on April 9, 2008 and she said that she would have a report to review with them.

Ms. Guidoboni asked if the Board would like to request a date for the Budget Committee to visit the school. Ms. Pinkham said that PTA had sponsored a barbeque night when the new Café service was in place and some Budget Committee members attended that. She thought that perhaps another night like that could be arranged. Ms. Guidoboni thought that it would be favorable for the Budget Committee to see school in session at Ellis.

##### 2. LONG RANGE FACILITIES PLANNING COMMITTEE: MARIAN GUIDOBONI

Ms. Guidoboni stated that she needed to withdraw from the Long Range Facilities Planning Committee due to scheduling conflict.

*Christine Kenneway made a motion to replace Marian Guidoboni with Peg Pinkham as School Board Representative to the Long Range Facilities Planning Committee. Deb Genthner seconded the motion. The motion passed unanimously; 5-0.*

#### E. NEWSLETTER

Ms. Genthner reported that last week’s Ellis School newsletter featured the School Board’s first submission. Cathy Bailey had provided her with information on Raymond School District and how they handle PR there.

Ms. Genthner suggested forming a PR Committee whose charge would be to discuss a PR plan including goals and strategies. Ms. Genthner explained what she intended to put in the school and town newsletters. There would be a School Board representative to the PR Committee.

Ms. Guidoboni said that there would need to be cautious and follow School Board policy regarding information that might be put in the newsletter.

Mr. Rowell said that the opportunity for “information flow” would be beneficial with the use of the newsletter as an outlet for that.

Ms. Pinkham asked if the PTA puts notices about becoming a PTA supporter in the town newsletter and Ms. Herrmann said that the PTA had done that and had other ideas to notify the public of PTA sponsorship.

## IX. PUBLIC INPUT

Ida Keane brought up hearsay about teachers not getting a raise. Ms. Kenneway said that each person is on a STEP with an hourly wage attached to it. Staff can move up a STEP, which would be an increase, but STEPs hadn’t changed. Mr. Tanguay said that the same salary that staff received this year would remain constant next year. Level salaries were budgeted for FY09 Support Staff Contract.

## X. ACTION ITEMS

### A. MANIFEST #19

*Deb Genthner motioned to approve accounts payable manifest #19, dated April 8, 2008, in the total amount of \$157,186.73. Christine Kenneway seconded the motion. Motion passed unanimously; 5-0.*

Highlights included: Seacoast School of Technology, oil, Mr. Brown work with school upkeep and the Health trust payment.

### B. PROPOSED ELLIS SCHOOL CALENDAR FY09

*Peg Pinkham made a motion to approve the Ellis School Calendar FY09 with school starting on September 2, 2008. Deb Genthner seconded the motion. The motion passed unanimously; 5-0.*

### C. SANBORN/TIMBERLANE SAFE AND DRUG FREE COMMUNITY COALITION

The Sanborn/Timberlane Safe and Drug Free Community Coalition provide programs to the Sanborn Regional and Timberlane communities that include: intervention for youth, family resource center, tobacco prevention and Safe Homes Network.

The Coordinator, Jennifer Selfridge, would like to expand membership to the Coalition. Meetings are held the first Tuesday of every month at the Sad Café in Plaistow, NH. Ms. Killen would provide information and no action was taken.

### D. PERSONNEL

## XI. OTHER BUSINESS

Peg Pinkham said that she had been approached by Peter Bearse previously about researching the possibility of applying for funding for a safe path to school.

There was a discussion about the School Board finding out if Fremont was a District subject to Municipal Budget Act. Ms. Kenneway said that annual town meeting minutes should have a record of a vote and that minutes should have mention of it being on a warrant article (after the 1993 vote.)

## **XII. FUTURE AND FOLLOW UP AGENDA ITEMS**

Board Policies	Ongoing
Fremont Cooperative Planning Committee	Ongoing
Adult Education Program	TBD
Web Page Designer	May 13, 2008
AYP Report	TBD
Bidding Procedures	TBD
Everyday Math	TBD
Timberland Project	TBD
NELMS Recommendations	April 2008
Annual Report FY08	August 2008
NHSBA: Board Work session In-Service	TBD
Grading System	June 2008

Ms. Guidoboni asked Mr. Tanguay for a date and location of the Fremont School Board to meet with the NH SB Association.

## **XIII. NON-PUBLIC SESSION**

*Peg Pinkham made a motion to enter non-public session per RSA 91 – A: 3 (a) and (c), and 91-A: 2 I (b) at 9:06 pm. Deb Genthner seconded the motion. Motion passed unanimously; 5-0. Roll call was taken.*

## **XIV. RETURN TO GENERAL SESSION**

*Peg Pinkham made a motion to return to general session at 11:30 pm. Deb Genthner seconded the motion. Motion passed unanimously; 5-0. Roll call was taken.*

## **XV. NEXT MEETING: APRIL 22, 2008 at 6:30 PM**

## **XVI. ADJOURNMENT**

*At 11:32 pm, Peg Pinkham motioned to adjourn. Marian Guidoboni seconded the motion. Motion passed unanimously; 5-0.*

Respectfully submitted,  
Susan Perry  
School Board Secretary